



Centre

for Excellence in Project Management (P) Ltd.  
building professionalism in managing future

Course Content Designed, Developed, Delivered and Owned by CEPM

i2P2M

International Institute of  
Projects & Program Management  
(a not for profit company)

pioneering project management certification

Certification Body For CIPM Exam

## Totality of Project Management leading to the Certificate In Project Management (CIPM)

Globally accepted comprehensive syllabus with an extremely robust certification process

### CIPM credential holders are across 19 countries



Australia



Bhutan



Brazil



Canada



France



Germany



Guatemala



Ireland



Hungary



Italy



Iceland



Jordan



Sudan



United Kingdom



Nigeria



United Arab Emirates



United States



Romania

### Some Major Corporate with CIPM Credential Holders



2500+



1000+

GENPACT 560+



450+



300+



260+



250+



IndianOil

220+



200+



Punj Lloyd 200+



180+



140+



140+



130+

### Employees of over 550 companies have CIPM credential. Some key companies are:



OIL INDIA LIMITED





CEPM (P)Ltd.

## Comments & Testimonials



"What makes Certificate In Project Management (CIPM) program world class is its comprehensive syllabus covering 8 project life cycles phases, 36 knowledge areas and 117 concepts with an extremely robust certification process. *I myself have gone through the CIPM and in my opinion, it should be a pre-requisite for all PM professionals globally.*"

- Dr. B. Nag, Professor, IIM Calcutta (2015)



"Certificate in Project Management should become a must for professionals of an enterprise *to create a common vocabulary.*"

- Dr. Hiroshi Tanaka, President, Project Management Association, Japan (2007)



"Certificate In Project Management is a *major step forward for the PM profession*"

- Dr. Vladimir Voropajev, President, Russia Project Management Association (2007)

## Testimonials

"Superb. Very well designed e-learning course. Able to build knowledge easily. Meets all my expectations."

- Cynthia Bajack, MBA PMP, Pittsburgh, USA

"The CIPM training was superb and helped to enhance my understanding about projects to a great extent."

- Nilabh Kumar Sinha, Indian Oil Corporation

"Congratulations for conducting the outstanding program. I am sure it will directly impact results in terms of cost , time lines and deliverables."

- Sanjiv Bosamia,CEO,SOHM (India) (operations in 25 countries)

"Superb course."

- SK Dwivedi, Bharat Petroleum

"Topics highly informative and it has universality that covers the majority of our project works."

- J Bala Krishna, GAIL (India) Ltd.

"CIPM is a superb programme to educate people about project management."

- Dr. Virendra S Shekhawat, ONGC

"Complete and deep understanding of all the various project life cycle phases. This will certainly help me in implementing these principles in my day to day work on projects."

- Akshay Saxena, Genpact

"Great curriculum. Very good learning portal for Project Management."

- S Tiwari, L&T

"The training programme was excellent and the presentation and explanation skill of the faculty was superb."

- Anup Kumar Sinha, Jindal Steel & Power Ltd.

"It is very good course on project management. Very effective for our career enrichment."

- Harish Rana, NHPC

# Totality of Project Management

Covering **Eight Project Life Cycle Phases (PLC)**, **36 Knowledge Areas** and **119 PM Concepts** shown by • bullets



CEPM (P) Ltd.

Project Life Cycle 1 - Conceptualize		Project Life Cycle 2 - Plan (contd.)		Project Life Cycle 5 - Control (contd.)	
<b>1 Stakeholders</b>	<ul style="list-style-type: none"> <li>• Managing Stakeholder Requirements</li> </ul>	<b>9 Health, Security, Safety &amp; Environment</b>	<ul style="list-style-type: none"> <li>• Health &amp; Safety</li> <li>• Environmental Aspects</li> </ul>	<b>23 Change</b>	<ul style="list-style-type: none"> <li>• Change Management</li> <li>• The need for Change control</li> <li>• Formal Change control procedures</li> </ul>
<b>2 Business Case</b>	<ul style="list-style-type: none"> <li>• Need Analysis Cycle</li> <li>• Business Case Concepts</li> <li>• Contents of Business Case</li> <li>• Investment Appraisal</li> <li>• PESTLE Analysis</li> <li>• Project Charter</li> </ul>	<b>10 Quality Considerations</b>	<ul style="list-style-type: none"> <li>• Quality Philosophy</li> <li>• What is Quality</li> <li>• Cost of Quality</li> </ul>	<b>24 Information Management &amp; Reporting</b>	<ul style="list-style-type: none"> <li>• Meetings</li> <li>• Information Management Fundamentals</li> <li>• Estimate at completion</li> <li>• (Cost)</li> </ul>
		<b>11 Risk &amp; Opportunity</b>	<ul style="list-style-type: none"> <li>• Risk vs. Project Life Cycle</li> <li>• Risk Identification</li> <li>• Risk assessment</li> </ul>	<b>25 Team Performance</b>	<ul style="list-style-type: none"> <li>• Leadership</li> <li>• Motivation Theories</li> <li>• Conflict Management</li> </ul>
Project Life Cycle 2 - Plan		Project Life Cycle 3 - Organise		Project Life Cycle 6 - Integrate	
<b>3 Planning Management</b>	<ul style="list-style-type: none"> <li>• Why Plan?</li> <li>• Types of Plan</li> </ul>	<b>12 Communication</b>	<ul style="list-style-type: none"> <li>• Communication Concepts</li> </ul>	<b>26 Conformance</b>	<ul style="list-style-type: none"> <li>• Ensuring Conformance</li> </ul>
		<b>13 Internal and External Interfaces</b>	<ul style="list-style-type: none"> <li>• Role of Interfaces</li> </ul>	<b>27 Problem Solving</b>	<ul style="list-style-type: none"> <li>• Problem Solving</li> </ul>
<b>4 Start Up</b>	<ul style="list-style-type: none"> <li>• Need for proper start up</li> </ul>	<b>14 Roles &amp; Responsibilities</b>	<ul style="list-style-type: none"> <li>• What is HR?</li> <li>• Roles, Duties and Responsibilities</li> <li>• Responsibility Assignment Matrix</li> </ul>	<b>28 Project Integration</b>	<ul style="list-style-type: none"> <li>• Project definition</li> <li>• Manage project plan</li> <li>• Manage project execution</li> <li>• Monitoring and control</li> </ul>
<b>5 Success Criteria</b>	<ul style="list-style-type: none"> <li>• Success Criteria</li> </ul>			<b>29 Product Integration</b>	<ul style="list-style-type: none"> <li>• Integration platform</li> <li>• Sequence for integration</li> <li>• Evaluate products</li> </ul>
<b>6 Scope Definition</b>	<ul style="list-style-type: none"> <li>• Scope Philosophy</li> <li>• Product/ Service Description</li> <li>• Scope Planning</li> <li>• Scope Statement</li> <li>• Scope Definition High Level</li> <li>• Work Breakdown Structure</li> <li>• Work Package</li> <li>• Scope Management Plan</li> </ul>	<b>15 Organisation Structures</b>	<ul style="list-style-type: none"> <li>• Types of Organization Structures</li> </ul>	<b>30 Integration Effectiveness</b>	<ul style="list-style-type: none"> <li>• Priority setting</li> <li>• Issue histogram</li> <li>• Documentation</li> </ul>
		<b>16 Information System</b>	<ul style="list-style-type: none"> <li>• Communication Process</li> </ul>	<b>31 Project/Product Delivery</b>	<ul style="list-style-type: none"> <li>• Delivery checklist</li> <li>• Project acceptance</li> </ul>
Project Life Cycle 4 - Implement		Project Life Cycle 5 - Control		Project Life Cycle 7 - Deliver & Closeout	
<b>7 Time Management &amp; Resource Mapping</b>	<ul style="list-style-type: none"> <li>• More about WBS</li> <li>• Overview of Networks</li> <li>• Project Network Diagrams</li> <li>• What is an Activity?</li> <li>• Arrow Diagramming Method (ADM)</li> <li>• Precedence Diagramming Method (PDM)</li> <li>• Program Evaluation and Review Technique (PERT)</li> <li>• Duration estimates</li> <li>• Logical relationships and dependencies</li> <li>• Lead &amp; Lag</li> <li>• Early start and early finish</li> <li>• Late start and late finish</li> <li>• Critical path</li> <li>• Float</li> <li>• Project Network Analysis</li> <li>• Gantt Charts</li> <li>• Resource Histogram</li> <li>• Resource S Curve</li> </ul>	<b>17 Risk Management</b>	<ul style="list-style-type: none"> <li>• Risk Reassessment &amp; Monitoring</li> <li>• Risk Register</li> </ul>	<b>32 Contract Administration</b>	<ul style="list-style-type: none"> <li>• Contract Administration</li> <li>• Project/Product Warranties</li> </ul>
		<b>18 Teamwork</b>	<ul style="list-style-type: none"> <li>• Types of Teams</li> <li>• Characteristics of Teams</li> <li>• Team Building</li> <li>• Barriers to Communication</li> <li>• Ethics</li> </ul>	<b>33 Close out</b>	<ul style="list-style-type: none"> <li>• Purchase order Close Out</li> <li>• Contract Close Out</li> <li>• Resource Close Out</li> <li>• Legal Close Out</li> <li>• Project Close Out report</li> </ul>
<b>8 Cost &amp; Finance</b>	<ul style="list-style-type: none"> <li>• Cost Estimating</li> <li>• Cost Baseline</li> </ul>	<b>19 Issue Management</b>	<ul style="list-style-type: none"> <li>• Issue Logs</li> </ul>	<b>34 Post Project Evaluation</b>	<ul style="list-style-type: none"> <li>• Project evaluation</li> </ul>
		<b>20 Procurement</b>	<ul style="list-style-type: none"> <li>• The need for procurement</li> <li>• Procurement Planning</li> <li>• Contracting</li> <li>• Negotiation</li> </ul>	<b>35 Project</b>	<ul style="list-style-type: none"> <li>• What is a Project?</li> <li>• Operations vs. Projects</li> <li>• Why Modern PM is a Key discipline?</li> <li>• Historical Perspective</li> <li>• Project Management</li> <li>• Triple Constraints</li> <li>• Project Life Cycle</li> <li>• Uncertainties vs. life cycle</li> <li>• Value addition vs. life cycle</li> <li>• Cost of change vs. life cycle</li> <li>• Amount at stake vs. life cycle</li> <li>• Critical Chain</li> <li>• Organisation PM Maturity</li> <li>• Corporate Social Responsibility (CSR)</li> </ul>
<b>36 PM Fundamentals</b>	<ul style="list-style-type: none"> <li>• Statistical Quality Control</li> <li>• Histogram</li> <li>• Pareto Diagram</li> <li>• Cause and Effect</li> <li>• Flow Charts</li> <li>• Benchmarking</li> </ul>				

Getting certified is crucial in today's global scenario and the number of certified persons in project management is growing exponentially world-wide. Project Management is now emerging as a discipline. For every discipline, you need qualification and certification.

**CIPM** certification helps you to acquire the latest skills and knowledge in the field of Project Management and to show that you possess these qualifications. It is beneficial for both experienced as well as entry level persons across all sectors and disciplines. Today, Managing by Project (MBP) is the key to economic growth and a company's competitiveness.

## Why CIPM?

CIPM is a widely used certificate in project management and is a very valuable certificate to enhance career growth across all sectors.

CIPM will provide extensive knowledge and skill of PM tools and techniques to improve management of Time, Cost, Quality, Resources, Plan for Risks, Procurement & Contracts, Information Management and also address people issues like Communication, Team Building, Leadership, Motivation, Conflict Resolution, Negotiation etc. as well as organizational aspects such as HSSE, CSR, Legal etc.

## Benefits of CIPM

- Project management certification improves one's capability to deliver products and services faster, cheaper & better.
- Project management certification ensures that you have standards by which project management performance can be measured.
- It helps significantly to provide confidence to clients that the company can handle the clients' business efficiently and cost effectively.
- It demonstrates your ability to manage projects effectively.
- It assists in the recognition of the transferability of an individual's skills from one company or industry to another.
- Through participation in the certification process, individuals enhance their confidence in their project management and general business knowledge.

## How to prepare for the CIPM Credential

Centre for Excellence in Project Management (P) Ltd. provides par excellent training to prepare persons for the Totality of Project Management leading to the CIPM credential through traditional classroom training as well as web based e-learning course through their eLearning website [www.pmguruonline.com](http://www.pmguruonline.com).

- Faculty led class room training : We conduct both In-company training workshops and Public workshops.
- Web based e-learning : Involves a 35 hour Internet based study program through [www.pmguruonline.com](http://www.pmguruonline.com) available 24x7 from any location, so candidates can study at their own convenience. The 35 hours to be completed in 60 days from the date of the first login.
- CD version : For laptop / desktop also available.

## About the CIPM Examination

The 2.5 hour CIPM examination is administered by the **International Institute of Projects and Program Management (i2P2M)**, a not for profit company.



## About CEPM (P) Ltd.



**Centre for Excellence in Project Management (P) Ltd.**, is one of the foremost training companies in Asia. Its main forte is in the areas of Projects, Programs and Portfolio (P3) Management. It has a huge client base of over 600 companies worldwide. Totality of Project Management leading to CIPM Course Content is Designed, Developed, and Owned by CEPM (P) Ltd.

CEPM (P) Ltd. is the only company which is associated with three major PM certification bodies in India. i2P2M is the exclusive administering & certifying body for the Certificate in Project Management (CIPM). It is Accredited Training Organization (ATO) of PMA for preparing candidates for the IPMA 4 Level Certification and a Global Registered Education Provider (R.E.P.) of PMI® for preparing candidates for PMP®.

CEPM (P) Ltd. has trained over 3300+ persons for the PMP® credential, 4000+ professionals for IPMA 4 Level Certification and over 13000 professional for the Certificate In Project Management (CIPM) credential through Face to Face Workshops and Web based eLearning through our training website [www.pmguruonline.com](http://www.pmguruonline.com) which is used worldwide. The overall feedback of our training programs is on average 4+ (Excellent+).

PMI, PMP are marks of Project Management Institute, Inc

**Ms. Ruchira Jain, Managing Director**

Centre for Excellence in Project Management (P) Ltd.

A 48, Sector 5, Noida 201301 (India). Email: [info@pmguruonline.com](mailto:info@pmguruonline.com), [info@cepm.com](mailto:info@cepm.com)

Tel.:(+91-120) 242 0444 or 242 0463 or 99996 84632 / 22

eLearning Website: [www.pmguruonline.com](http://www.pmguruonline.com)

## Who should get CIPM?

Both experienced professionals as well as entry level executives who want to understand the intricacies of Project Management and advance their career.

### Creating a common Project Management Language (PML) across an enterprise

